



Georgetown South Community Council
 9444 Taney Road Manassas, VA 20110
 O: 703-361-4500 F: 703-229-4332
www.georgetownsouth.org

Preauthorized Electronic Assessment Payment Service Enrollment Form and Agreement and Disclosure Statement

For Electronic Payment of the HOA Assessments

To Enroll: Read, complete and sign the Preauthorized Electronic Assessment Payment Service Enrollment Form.

Attach a voided check to the authorization form and mail to:

Georgetown South Community Council, 9444 Taney Road, Manassas, VA 20110.

Please print when completing this form.

Association Name		Unit ID	
Name(s) Last, First M		Name (s) Last, First MI	
Address			
City		State	Zip
Daytime Phone Number			

I (we) hereby authorize Georgetown South Community Council, Inc. hereinafter referred to as GTSCC, as agent for the association named above to initiate debit entries to my (our) checking/saving account at the Depository name below to debit the same to such account.

 Depository Name (Bank name)

This authority is granted in accordance with the term and conditions of the GTSCC Preauthorized Electronic Assessment Payment Service Agreement & Disclosure Statement receipt of which I hereby acknowledge. This authority is to remain in full force and effect until the GTSCC has received written notification from me (or either of us) of its termination in such manner as to afford the GTSCC a reasonable opportunity to act on it.

 Signature (Required)

 Date

 Signature (Required)

 Date

Please retain for your records.

Preauthorized Electronic Assessment Payment Service Agreement and Disclosure

Preauthorized charges to your account will be processed, when due, for the amount of your regular assessment payment. Payments so collected will be deposited to the checking/saving account of the Georgetown South Community Council maintained with the Community Association Bank.

There may be changes to the assessment amounts and/or due dates in accordance with the Georgetown South Community Council's governing documents and applicable statutes including notification requirements of the ACH (Auto clearing House) Rules.

We reserve the right to make changes in the agreement at any time. We may cancel Preauthorized Electronic Assessment Payments at any time without cause and you can terminate this agreement at any time by giving sufficient written notice or by closing the designated accounts.

Preauthorized Electronic Assessment Payment Services

What:

Georgetown South Community Council, Inc. through Community Association Bank offers association homeowners an opportunity to pay their regular assessments using automated electronic payment. Preauthorized electronic payments mean that homeowners can pay their assessment automatically without writing checks, thus eliminating the potential for late payments. In addition, the association is assured prompt, predictable payments to help better manage funds. This program is available to all homeowners regardless of where they bank.

How:

The preauthorized electronics assessment payment service uses the Federal Reserve System's Automated Clearing House (ACH) to facilitate electronic transfer from homeowner checking / savings accounts. Funds are transferred between the 5th and 10th day in the month and appear on the homeowner's management or bookkeeping company on the same day funds are deposited to the association's account.

If you have any question or need further information, please call our bookkeeper at (703)361-4500 or email at accounting@georgetownssouth.org.